



## Board of Directors AGENDA – March 10, 2020

American Canyon Public Library – Meeting Room

### CALL TO ORDER – 7:00 p.m.

1. Roll Call/Sign-in Sheet
2. Board Member Comments
3. Member Comments

### CONSENT CALENDAR *(items will not be discussed unless requested by a Board member)*

1. Approve Minutes of February 11, 2020 **[p.2-3]**
2. Approve Financial Reports for February 2020 **[p.4-5]**

### COMMITTEE REPORTS

1. Community Support
  - a. City's Spring Celebration (ACAF Chalk Art Show) (March 21)
2. Combination Art Extravaganza/Youth Art Show (April 25-26)
3. Member Services/Updates

### BUSINESS CALENDAR

1. Consider Special membership rates for Musicians

### OTHER BUSINESS/FUTURE AGENDA ITEMS

### Announcements

### ADJOURN

## American Canyon Arts Foundation Board of Directors Meeting Minutes – February 11, 2020

**CALL TO ORDER:** President Krueger called the meeting to order at 7:05pm at the Public Meeting Room of the American Canyon Library.

1. ***Board Members Present:*** Patti Krueger, President; Mark Joseph, Secretary/Treasurer (arrived late); Gloria Fouts, Jonette McNaughton, Arvind Nischal, Robert Johnson, Roberta Labaw, Joey McNaughton, Directors  
***Board Members Absent:*** Francoise Bowlby  
***Members/Guests Present:*** Robert Harris, Lisa Lossong, Carlene Cordova
2. **Board Member Comments** – Several Board members commented on how nice the annual dinner was, both in terms of the restaurant (Laso) and the meeting itself.
3. **Member Comments** – Robert Harris expressed concerns that members were not allowed to vote on matters before the Board. He also introduced Lisa Lossong, who wanted to renew her membership.

**CONSENT CALENDAR** *On motion by Jonette McNaughton, seconded by Joey McNaughton, the consent calendar was approved.*

1. Approve Meeting Minutes for January 14, 2020.
2. Approve Minutes of the Annual Membership Meeting of January 26, 2020.
3. Approve Financial Reports for January 2020.

### COMMITTEE REPORTS

1. Youth Art Show—There was general discussion regarding planning this event.
2. Art Extravaganza—There was general discussion regarding planning this event.
3. City/ACAF Partnerships: Patti Krueger reported on several initiatives she is working on with the City: An Arts Program at the Senior Center; and Art Classes during the summer. She noted she worked with the City on a Musician Survey, which was sent to over a dozen musicians in the community, as well as members at large. She also discussed her attendance at the City's Community Events Planning Committee.

### BUSINESS CALENDAR

1. **Selection of Officers:** After some discussion, the three officers were approved by the Board. ***On motion by Mark Joseph and seconded by Jonette McNaughton, the Board approved Patti Krueger as President. On motion by Mark Joseph and seconded by Patti Krueger, the Board approved Jonette McNaughton as Vice-President. On motion by Patti Krueger and seconded by Arvind Nischal, the Board approved Mark Joseph as Secretary/Treasurer.*** The Board also approved updating our Check Signing authorizations.
2. **Selection of members for Volunteer Recognition:** Patti Krueger discussed this and suggested we vote by secret ballot for our Organizational Award Winner. She also reported she used comments from last month's meeting to develop a list of ten members for Certificates of Appreciation.
3. **Consider Guest Speakers at Board meetings:** The Board liked this idea. One suggestion was to invite Chris Natale, since he was unable to be our guest at the Annual Dinner.

**OTHER BUSINESS/FUTURE AGENDA ITEMS**

1. Patti Krueger noted there is an annual “Give Guide” that can help raise money for nonprofits—currently, only the Parks Foundation is in it from American Canyon. She would like to see ACAF be included next year. She also reported there is a County Grant due March 2 relating to the Arts. There was a board consensus for us to apply, focusing on Public Art. Mark Joseph would try to put together something, working with the Executive Committee.
2. Carlene Cordova discussed some of her background in social media, web design and e-commerce. After some discussion, the Board suggested we work with our new member on a possible workshop regarding the effective use of social media in marketing our events. We also wanted to work with her on suggestions for improving our website.
3. There was discussion about Art Interns.

***The meeting adjourned at 8:35pm.***

*Minutes submitted by*

*Mark Joseph, Secretary/Treasurer*

**American Canyon Arts Foundation**  
**Balance Sheet--Prev Year Comparison**  
**As of February 29, 2020**

	Dec 31, 14	Dec 31, 15	Dec 31, 16	Dec 31, 17	Dec 31, 18	Dec 31, 19	Feb 29, 20
<b>ASSETS</b>							
Current Assets							
Checking/Savings							
ACAF Checking	12,076	4,997	7,992	10,306	17,228	16,916	15,102
PayPal Account	413	1,175	4,136	4,571	5,950	7,290	7,290
Total Checking/Savings	12,489	6,173	12,128	14,877	23,178	24,206	22,392
Total Current Assets	12,489	6,173	12,128	14,877	23,178	24,206	22,392
Other Assets							
Equipment & Fixtures	0	1,727	1,727	3,036	3,036	3,036	3,036
Total Other Assets	0	1,727	1,727	3,036	3,036	3,036	3,036
<b>TOTAL ASSETS</b>	<b>12,489</b>	<b>7,900</b>	<b>13,855</b>	<b>17,913</b>	<b>26,214</b>	<b>27,242</b>	<b>25,428</b>
<b>LIABILITIES &amp; EQUITY</b>							
Liabilities							
Current Liabilities							
Accounts Payable							
Accounts Payable	0	0	0	0	0	1,838	0
Total Accounts Payable	0	0	0	0	0	1,838	0
Other Current Liabilities							
Equip-Fixture Offset	0	1,727	1,727	3,036	3,036	3,036	3,036
RF-Grants	9,775	0	2,250	2,425	5,300	0	0
RF-Public Art	0	0	0	85	2,725	3,022	3,032
RF-Scholarships	0	0	35	5	25	75	90
Sales Tax Payable	0	0	229	323	8	170	170
Total Other Current Liabilities	9,775	1,727	4,241	5,874	11,094	6,302	6,327
Total Current Liabilities	9,775	1,727	4,241	5,874	11,094	8,140	6,327
Total Liabilities	9,775	1,727	4,241	5,874	11,094	8,140	6,327
Equity							
Retained Earnings	7,117	2,714	6,173	9,614	12,039	15,120	19,102
Net Income	-4,403	3,459	3,441	2,425	3,081	3,982	-1
Total Equity	2,714	6,173	9,614	12,039	15,120	19,102	19,101
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>12,489</b>	<b>7,900</b>	<b>13,855</b>	<b>17,913</b>	<b>26,214</b>	<b>27,242</b>	<b>25,428</b>

**American Canyon Arts Foundation**  
**Profit & Loss Prev Year Comparison**  
**January through February 2020**

	<u>Jan - Feb 20</u>	<u>Jan - Feb 19</u>	<u>\$ Change</u>	<u>% Change</u>
<b>Income</b>				
<b>41-Contributions</b>				
4151 Donations-ACAF Members	5.00	100.00	-95.00	-95.0%
4180 Memberships	545.00	1,535.00	-990.00	-64.5%
<b>Total 41-Contributions</b>	550.00	1,635.00	-1,085.00	-66.4%
<b>42-Service Inc.</b>				
4240 Entry Fees	0.00	60.00	-60.00	-100.0%
4250-Annual Dinner Tickets	1,215.00	840.00	375.00	44.6%
<b>Total 42-Service Inc.</b>	1,215.00	900.00	315.00	35.0%
<b>44-Sales</b>				
4420 Non-Taxable Sales	20.00	0.00	20.00	100.0%
<b>Total 44-Sales</b>	20.00	0.00	20.00	100.0%
<b>Total Income</b>	1,785.00	2,535.00	-750.00	-29.6%
<b>Gross Profit</b>	1,785.00	2,535.00	-750.00	-29.6%
<b>Expense</b>				
<b>52-Member Benefits</b>				
5250-Annual Dinner Expense	1,584.45	967.15	617.30	63.8%
<b>Total 52-Member Benefits</b>	1,584.45	967.15	617.30	63.8%
<b>56-Program Costs</b>				
5620 Facility & Equip. Rental	200.00	200.00	0.00	0.0%
<b>Total 56-Program Costs</b>	200.00	200.00	0.00	0.0%
<b>57-Admin Exp.</b>				
5710 Bank Fees & Charges	1.79	19.71	-17.92	-90.9%
<b>Total 57-Admin Exp.</b>	1.79	19.71	-17.92	-90.9%
<b>Total Expense</b>	1,786.24	1,186.86	599.38	50.5%
<b>Net Income</b>	<u><u>-1.24</u></u>	<u><u>1,348.14</u></u>	<u><u>-1,349.38</u></u>	<u><u>-100.1%</u></u>