



Board of Directors AGENDA – March 12, 2019

American Canyon Library Branch – Public Meeting Room

CALL TO ORDER – 7:00 p.m.

1. Roll Call/Sign-in Sheet
2. Board Member Comments
3. Member Comments

CONSENT CALENDAR *(items will not be discussed unless requested by a Board member)*

1. Approve Minutes of February 12, 2019 **[p.2-3]**
2. Approve Financial Reports for February 2019 **[p.4-5]**

COMMITTEE REPORTS

1. Community Support
 - a. Chalk Art Event – Final planning efforts
 - b. Call For Proposals, School Grants
 - c. Approve Paint Day for Kids – July 16 or 18 (ACAF provides teachers for City event)
2. Member Services
 - a. Scheduling the Pygmalion Art Contest
3. Art Extravaganza Updates
4. Mosaic Art Project Update
 - a. Awarding the selected artist(s)
 - b. Next Steps

BUSINESS CALENDAR

1. Scheduling a Special Membership Meeting in May to discuss the Foundation's Strategic Plan.

OTHER BUSINESS/FUTURE AGENDA ITEMS

Announcements

1. Spring Celebration (Chalk Art Event) March 23, Donaldson Elementary Parking Lot
2. Art Extravaganza, SpringHill Suites, April 5-8
3. Earth Day, April 13, Wetlands Edge Park
4. Community Recognition Ball, April 27, Community Gym

ADJOURN

American Canyon Arts Foundation
Board of Directors Meeting Minutes – February 12, 2019

CALL TO ORDER: President Krueger called the meeting to order at 7:08pm

1. **Board Members Present:** Patti Krueger, President; Patricia Oro, Vice-President; Mark Joseph, Secretary/Treasurer; Francoise Bowlby, Gloria Fouts, Roberta Labaw, Joey McNaughton, Jonette McNaughton, Directors

Board Members Absent: Fayza Hamid, Ari Hood, Robert Johnson, Arvind Nischal, Joyti Nischal, Directors

Members/Guests Present: Leon and Eva Garcia, Bob Harris, Cherol Ockrassa, members; Jen Kansanback, guest (City Representative)

2. **Board Member Comments** – There was discussion regarding paints for the Pygmalion Art Contest, including the new color, Sunset Orange. **Joseph motioned and Joey McNaughton seconded, to approve \$100 to purchase roughly 30 sets of oils for the Art Contest. Motion passed.**
3. **Member Comments** – Bob Harris expressed concerns regarding the direction of the Foundation; that the Foundation used to focus on artists and supporting artists. Now the focus seems to be on the community, citing the Mosaic Art Project as an example. Even the Art Extravaganza is held out of town, where people can't find it. Cherol Ockrassa agreed and discussed several sections of the Board Policies, regarding composition of the Board (that half should be artists) and noting several sections of the policies need to be updated.

After much discussion, there was a consensus that we should address this after the Art Extravaganza, possibly in May.

CONSENT CALENDAR *On motion by Joseph, seconded by Fouts, the consent calendar was approved.*

1. Approve Meeting Minutes for January 16 and 27 (Annual Meeting), 2019. *Bob Harris noted the minutes of the Annual Meeting needed to be corrected to note that Bonnie Waxman painted the portrait of Mark Joseph, not Bob Harris.*
2. Approve Financial Reports for January 2019.

COMMITTEE REPORTS

1. Community Support
 - a. **Rock Garden Art Event:** Rescheduled due to weather.
 - b. **Chalk Art Event:** Clarified that we would not have a contest with prizes, since it was difficult to award the gift cards after the contest (we have \$40 in gift cards from last year). We would still buy low cost "favors" to give away for all that participated. Oro suggested we use social media to enhance the awareness of the program. After discussion, it was agreed that Patricia, Roberta and Gloria would oversee the event and would arrive at 9:30am. **Joseph made a motion, seconded by Jonette McNaughton, to approve \$100 for the event (\$40 in gift cards and \$60 in funds). Motion passed.**
 - c. **Earth Day:** The Board agreed to participate in the City's Earth Day activities, April 13, possibly hosting a community mosaic table.
 - d. **Scholarships & Grants:** There was discussion about awarding funds for arts in the schools; that we could either award funds to specific schools and let the art teachers decide; or solicit proposals and allocate the funds based on those proposals. **Joseph motioned and Jonette McNaughton seconded, to award two, \$500 grants based on a Call For Proposals. Motion passed.** We discussed we could utilize the School Districts VAPA (Visual and Performing Arts) Coordinator, to get the word out.

2. Community Mosaic
 - a. Joseph discussed the need to select a finalist and that it appeared Nimbus Arts had narrowed it to three. He suggested we should let the Boys & Girls Club decide, since it was their building. We also discussed concerns about the responsiveness of Nimbus Arts, that their annual Nimbash is in May, so there is a limited window of opportunity to work with them, and that discussions with Jamie Graff, their Executive Director, indicated we could keep their estimated budget down. Jonette McNaughton suggested we should discuss the project with another mosaic artist in Vallejo (Tobin). The consensus was to spend up to \$200 for this effort.
3. Art Extravaganza
 - a. The Call For Art is attached and has been posted to our website, emailed to our members and others, and we have received a limited number of entries. Deadline is March 15. We discussed the judges and scheduling the week of the event.
 - b. We will also want to be at City Hall on April 2, in which the City Council will issue a proclamation regarding Arts in April.
 - c. Jen Kansanback from the City presented the case for a "Community Photo Album." The City needs new photos for their website and social media. They want to engage the community and asked the Foundation to partner with them. Motion by Joseph, second by Joey McNaughton, to work with the City on their "Community Photo Album" project.

BUSINESS CALENDAR

1. Storage Clean Up. Jonette and Roberta planned to tackle this project. Patti would help.
2. Volunteer Recognition Ball: After discussion, we decided to award Patricia Oro as our Community Award Winner, since she is in charge of planning the Extravaganza, and has encouraged using social media more.

OTHER BUSINESS/FUTURE AGENDA ITEMS

None.

The meeting adjourned at 9:30pm.

American Canyon Arts Foundation
Balance Sheet Prev Year Comparison
As of February 28, 2019

	Dec 31, 14	Dec 31, 15	Dec 31, 16	Dec 31, 17	Dec 31, 18	Feb 28, 19
ASSETS						
Current Assets						
Checking/Savings						
ACAF Checking	12,076.29	4,997.25	7,992.24	10,306.33	17,227.83	22,180.68
PayPal Account	412.82	1,175.39	4,136.20	4,570.60	5,950.06	6,635.35
Total Checking/Savings	12,489.11	6,172.64	12,128.44	14,876.93	23,177.89	28,816.03
Total Current Assets	12,489.11	6,172.64	12,128.44	14,876.93	23,177.89	28,816.03
Other Assets						
Equipment & Fixtures	0.00	1,726.87	1,726.87	3,035.98	3,035.98	3,035.98
Total Other Assets	0.00	1,726.87	1,726.87	3,035.98	3,035.98	3,035.98
TOTAL ASSETS	12,489.11	7,899.51	13,855.31	17,912.91	26,213.87	31,852.01
LIABILITIES & EQUITY						
Liabilities						
Current Liabilities						
Other Current Liabilities						
Equip-Fixture Offset	0.00	1,726.87	1,726.87	3,035.98	3,035.98	3,035.98
RF-Grants	9,775.00	0.00	2,250.00	2,425.32	5,300.00	7,300.00
RF-Public Art	0.00	0.00	0.00	85.00	2,725.00	4,995.00
RF-Scholarships	0.00	0.00	35.00	5.00	25.00	45.00
Sales Tax Payable	0.00	0.00	229.44	322.88	7.75	7.75
Total Other Current Liabilities	9,775.00	1,726.87	4,241.31	5,874.18	11,093.73	15,383.73
Total Current Liabilities	9,775.00	1,726.87	4,241.31	5,874.18	11,093.73	15,383.73
Total Liabilities	9,775.00	1,726.87	4,241.31	5,874.18	11,093.73	15,383.73
Equity						
Retained Earnings	7,116.81	2,714.11	6,172.64	9,614.00	12,038.73	15,120.14
Net Income	-4,402.70	3,458.53	3,441.36	2,424.73	3,081.41	1,348.14
Total Equity	2,714.11	6,172.64	9,614.00	12,038.73	15,120.14	16,468.28
TOTAL LIABILITIES & EQUITY	12,489.11	7,899.51	13,855.31	17,912.91	26,213.87	31,852.01

American Canyon Arts Foundation
Profit & Loss Prev Year Comparison
 January through February 2019

	Jan - Feb 19	Jan - Feb 18	\$ Change	% Change
Income				
41-Contributions				
4100 Grants	0.00	600.00	-600.00	-100.0%
4150 Donations and Sponsorships	0.00	22.00	-22.00	-100.0%
4151 Donations-ACAF Members	100.00	0.00	100.00	100.0%
4180 Memberships	1,545.00	1,260.00	285.00	22.6%
Total 41-Contributions	1,645.00	1,882.00	-237.00	-12.6%
42-Service Inc.				
4240 Entry Fees	50.00	30.00	20.00	66.7%
4250-Annual Dinner Tickets	840.00	1,160.00	-320.00	-27.6%
Total 42-Service Inc.	890.00	1,190.00	-300.00	-25.2%
44-Sales				
4410 Crafts Sales	0.00	40.00	-40.00	-100.0%
4415 Fine Art Sales	0.00	40.00	-40.00	-100.0%
4420 Non-Taxable Sales	0.00	502.40	-502.40	-100.0%
Total 44-Sales	0.00	582.40	-582.40	-100.0%
Total Income	2,535.00	3,654.40	-1,119.40	-30.6%
Gross Profit	2,535.00	3,654.40	-1,119.40	-30.6%
Expense				
52-Member Benefits				
5250-Annual Dinner Expense	967.15	1,126.72	-159.57	-14.2%
Total 52-Member Benefits	967.15	1,126.72	-159.57	-14.2%
56-Program Costs				
5620 Facility & Equip. Rental	200.00	200.00	0.00	0.0%
5625 Hospitality	0.00	400.00	-400.00	-100.0%
5630 Performer's Fees & Charges	0.00	200.00	-200.00	-100.0%
5690 Other Program & Event Cost	0.00	437.40	-437.40	-100.0%
Total 56-Program Costs	200.00	1,237.40	-1,037.40	-83.8%
57-Admin Exp.				
5710 Bank Fees & Charges	19.71	18.37	1.34	7.3%
5740 Office Services & Supplies	0.00	206.67	-206.67	-100.0%
Total 57-Admin Exp.	19.71	225.04	-205.33	-91.2%
Total Expense	1,186.86	2,589.16	-1,402.30	-54.2%
Net Income	1,348.14	1,065.24	282.90	26.6%