

American Canyon Arts Foundation Annual Membership Meeting

Location: Laso Restaurant, American Canyon

Date: Sunday, January 26, 2020

Members Attending: Pattie Krueger, Mark Joseph, Francoise Bowlby, Gloria Fouts, Robert Johnson, Roberta Labaw, Jonette McNaughton, Joey McNaughton, Arvind Nischal, Eva Garcia, Leon Garcia, Robert Harris, Cheryl Joseph, Steve Labaw, Kenneth Leary, Fran Lemos, Nance Matson, Austin McNaughton, Jyoti Nischal, Cherol Ockrassa, Sande Sutter, Bonnie Waxman, Beth Marcus.

Guests Attending: Mariam Aboudamous, Hanni, Laura Keiser; Crysta Tim & Karen Provenza, Arts Council Napa Valley.

Call To Order: At 7:10pm, Secretary/Treasurer Mark Joseph announced we had 23 members present. A 10% quorum (required to conduct the meeting) was 7, which we exceeded. A 30% quorum (in which items could be brought up that were not on the Agenda) was 20, which we also exceeded. Mark also announced that copies of the Annual Report had been distributed to all members present. An electronic version would be posted on our website and emailed to all the members. Hard copies would be mailed to those members without an email.

Election of Board Members: Secretary/Treasurer Joseph also read the roster of Board Members nominated to serve during 2020. Those members were: Patti Kruger, Mark Joseph, Jonette McNaughton, Joey McNaughton, Roberta Labaw, Robert Johnson, Francoise Bowlby, Gloria Fouts and Arvind Nischal. ***Kenneth Leary motioned, Beth Marcus seconded, and the motion passed unanimously to elect those members to serve on the Board.***

President's Report: President Patti Krueger welcomed the group and reviewed the accomplishments from the past year. She thanked all our members who worked very hard to make the Foundation a success. She listed the many shows and programs we produced, including the annual Chalk Art contest, the Art Extravaganza, the Community Mosaic Art Project, and the Holiday Boutique, as well as our monthly art exhibits at the Welcome Center. We participated in City events, including Spring Day, AmCan By the Bay, and Fourth of July. We also worked with the City to provide art classes through the City's Recreation Department. She pointed out we provided scholarships to two students and made grant awards to three school art projects.

She highlighted the Special Membership Meeting held mid-year last year, in which our members wanted us to continue doing what we're doing as well as to return to programs we did in the past. As a result of that meeting, we decided to go back to a Community Art Show format for the 2020 Art Extravaganza. It will be held at the Community Gym and may include more than just art. We are also going to produce a Youth Art Show for the first time in many

years. We also want to expand our offerings and bring back musical programs. We will seek a community member to serve on the board to further that end. We also want to reach out to our schools for possible Board members, in order to establish a better partnership between the Foundation and our public schools. And we want to finish the mosaic and install it at the Boys & Girls Club.

Guest Speakers—Crysta Tim and Karen Provenza, ACNV: *Crysta* noted that the ACNV CEO, Chris Natali, could not make the meeting, so she read some prepared remarks, highlighting the 2018 Three-Year Strategic Plan Summary. ACNV serves as the leading authority on and advocates for arts & culture for the benefit of the Napa County public. ACNV offers three main programs: the Creative Directory; the Community Fund Grant Program; and the Education Alliance.

Karen is the Coordinator for the Arts/Education Alliance. She explained that ACNV worked with the School District to develop a Master Plan for the Arts in our Schools. One immediate benefit was hiring a Visual And Performing Arts (VAPA) Coordinator at Napa Valley Unified School District (NVUSD). Unfortunately, shortly after this master plan was adopted, the District has come upon hard times financially. Nonetheless, the Alliance is still promoting the arts in our schools, and is focused on Art Education success stories. They are also supporting Student Recognition programs, such as the VAPA Student Artist of the Month (and ultimately, Student Artist of the Year).

With all business concluded, the Annual Meeting adjourned at 8:40pm.

Minutes prepared by
Mark Joseph, 2/8/2020

American Canyon Arts Foundation Board of Directors Meeting Minutes – January 14, 2020

CALL TO ORDER: President Patti Krueger called the meeting to order at 7:10pm at the American Canyon Public Library.

1. **Board Members Present:** Patti Krueger, President; Mark Joseph, Secretary/Treasurer; Gloria Fouts, Jonette McNaughton, Robert Johnson, Roberta Labaw, Joey McNaughton, Directors
Board Members Absent: Francoise Bowlby, Arvind Nischal, Directors
Members/Guests Present: LaDonna Christoffersen, Janelle Sellick, Scot Thomason
2. **Board Member Comments** – Robert Johnson asked how the Boutique did, and it was noted that would be discussed later in the Agenda.
3. **Member Comments** – None.

CONSENT CALENDAR *On motion by Mark, seconded by Joey, the consent calendar was approved unanimously.*

1. Approve Meeting Minutes for November 16 & December 2, 2019.
2. Approve Financial Reports for December 2019.

COMMITTEE REPORTS

1. Community Support:
 - a. **Recognition Ball:** We discussed potential candidates for both the Outstanding Volunteer and for the Certificates of Appreciation. After discussion, the Board felt we should take action at the February meeting.
 - b. **Scholarship Process:** The Board consensus was to keep the current policy of two, \$500 scholarships. Mark said he would fill out the form as such and forward it to ACHS.
 - c. **Kiwanis Annual Crab Feed:** The ask was if ACAF would donate any artwork for the annual silent auction. There was discussion about potential conflicts with our own silent auction efforts. The consensus was we would send out a request to our members and see what happens.
 - d. **Youth Art Show:** We reviewed the basic outline of the event and the draft Call For Art, particularly as it relates to framing the artwork. Patti also pointed out we would be doing the Chalk Art event in the morning, as well as the Youth Art Show at the Boys & Girls Club. Patti also reported we planned to have a Silent Auction at this event as well as at our Art Extravaganza.
2. Member Services:
 - a. **Boutique Recap:** Mark reported that the Boutique's financial report is included in the packet; we made more this year than 2 years ago. The consensus was the location didn't have a lot of foot traffic and that impacted sales for our crafters. Unfortunately, that was the only available space. On the other hand, See's Candies sales did better—we probably could have sold more if we had it. Going forward, there is a concern about hosting the Boutique if we did not have a better location. We might continue with the See's Candies and possibly work with the Chamber as the location.

- b. **Mosaic Update:** Patti reported we were still missing a few more tiles to finish the initial phase. We now needed to work with Nimbus Arts to “knit together” the sections into three panels; then frame it and finally, install it on the Boys & Girls Clubhouse.
- c. **Art Extravaganza:** We discussed the basic outline of the show. Patti suggested, since we have the space at the Gym, we could include crafters and music to make the event more exciting and to attract more of the public. We also talked about inviting community groups to provide food (they would get the proceeds, and we wouldn’t have to worry about it!)

BUSINESS CALENDAR

- 1. Annual Membership Dinner Meeting: Mark reported that our Annual Dinner would be at the new Laso Restaurant. The price would be \$45/person. We were reaching out to the Arts Council Napa Valley for the guest speaker, and that he and Patti would get the Annual Report completed. We also asked if any current board members wanted to step down and none made that request. We also talked about adding new board members, particularly with musical connections (possibly Clarence Mamaril) and an Art Student from ACHS.

OTHER BUSINESS/FUTURE AGENDA ITEMS

- 1. Fundraising Card Project: Roberta asked that we consider a fundraising possibility. She suggested we ask our members to submit one of their favorite works of art and we would create a set of blank cards with the picture on the top. These could then be sold, and the net proceeds would go to the Foundation. The Board felt this could be a win-win, in the sense that our artist members would get recognition (and possibly a small commission) and we could make some money. The Board asked Roberta to work on the project and come back in the future with a proposal.
- 2. Guest Speakers: Janelle Sellick and Scott Thomason of AC Community & Parks Foundation
[Note: This presentation was taken out of order and it occurred at the beginning of the meeting] Janelle introduced herself as the Executive Director of the ACCPF and Scott was the incoming President. She provided the history of the Foundation and noted their organization has three core areas: Parks, Programs and Play. ACCPF has been able to raise a lot of money to provide Park Assets for the City (the drinking fountain at Wetlands Edge; picnic tables and benches throughout the City; and the upcoming outdoor equipment station at Wetlands). Recently it has also provided programming opportunities, such as classes and outdoor educational hikes. Lastly, relating to “Play” ACCPF set a target of 10,000 hours of outdoor activity by our kids and adults alike. They were able to meet and exceed that target. They also believe in “Play For All” and provide scholarships for kids and Seniors who may not be able to afford the program fees. They support partnerships with other community groups, such as Nimbus and ACAF.

The meeting adjourned at approximately 9:10pm.

*Minutes prepared by
Mark Joseph 2/8/2020*

American Canyon Arts Foundation Board of Directors Meeting Minutes – February 11, 2020

CALL TO ORDER: President Krueger called the meeting to order at 7:05pm at the Public Meeting Room of the American Canyon Library.

1. ***Board Members Present:*** Patti Krueger, President; Mark Joseph, Secretary/Treasurer (arrived late); Gloria Fouts, Jonette McNaughton, Arvind Nischal, Robert Johnson, Roberta Labaw, Joey McNaughton, Directors
Board Members Absent: Francoise Bowlby
Members/Guests Present: Robert Harris, Lisa Lossong, Carlene Cordova
2. **Board Member Comments** – Several Board members commented on how nice the annual dinner was, both in terms of the restaurant (Laso) and the meeting itself.
3. **Member Comments** – Robert Harris expressed concerns that members were not allowed to vote on matters before the Board. He also introduced Lisa Lossong, who wanted to renew her membership.

CONSENT CALENDAR *On motion by Jonette McNaughton, seconded by Joey McNaughton, the consent calendar was approved.*

1. Approve Meeting Minutes for January 14, 2020.
2. Approve Minutes of the Annual Membership Meeting of January 26, 2020.
3. Approve Financial Reports for January 2020.

COMMITTEE REPORTS

1. Youth Art Show—There was general discussion regarding planning this event.
2. Art Extravaganza—There was general discussion regarding planning this event.
3. City/ACAF Partnerships: Patti Krueger reported on several initiatives she is working on with the City: An Arts Program at the Senior Center; and Art Classes during the summer. She noted she worked with the City on a Musician Survey, which was sent to over a dozen musicians in the community, as well as members at large. She also discussed her attendance at the City's Community Events Planning Committee.

BUSINESS CALENDAR

1. **Selection of Officers:** After some discussion, the three officers were approved by the Board. ***On motion by Mark Joseph and seconded by Jonette McNaughton, the Board approved Patti Krueger as President. On motion by Mark Joseph and seconded by Patti Krueger, the Board approved Jonette McNaughton as Vice-President. On motion by Patti Krueger and seconded by Arvind Nischal, the Board approved Mark Joseph as Secretary/Treasurer.*** The Board also approved updating our Check Signing authorizations.
2. **Selection of members for Volunteer Recognition:** Patti Krueger discussed this and suggested we vote by secret ballot for our Organizational Award Winner. She also reported she used comments from last month's meeting to develop a list of ten members for Certificates of Appreciation.
3. **Consider Guest Speakers at Board meetings:** The Board liked this idea. One suggestion was to invite Chris Natale, since he was unable to be our guest at the Annual Dinner.

OTHER BUSINESS/FUTURE AGENDA ITEMS

1. Patti Krueger noted there is an annual “Give Guide” that can help raise money for nonprofits—currently, only the Parks Foundation is in it from American Canyon. She would like to see ACAF be included next year. She also reported there is a County Grant due March 2 relating to the Arts. There was a board consensus for us to apply, focusing on Public Art. Mark Joseph would try to put together something, working with the Executive Committee.
2. Carlene Cordova discussed some of her background in social media, web design and e-commerce. After some discussion, the Board suggested we work with our new member on a possible workshop regarding the effective use of social media in marketing our events. We also wanted to work with her on suggestions for improving our website.
3. There was discussion about Art Interns.

The meeting adjourned at 8:35pm.

Minutes submitted by

Mark Joseph, Secretary/Treasurer

American Canyon Arts Foundation
Board of Directors Meeting Minutes – March 10, 2020

CALL TO ORDER: President Krueger called the meeting to order at 7:08 pm at the Meeting Room of the American Canyon Public Library.

1. **Board Members Present:** Patti Krueger, President; Jonette McNaughton, Vice-President; Mark Joseph, Secretary/Treasurer; Robert Johnson, Roberta Labaw and Joey McNaughton, Directors.
Board Members Absent: Francoise Bowlby, Gloria Fouts, Arvind Nischal, Directors
Members/Guests Present: LaDonna Christoffersen, Robert Harris, Members; Alec Applegarth, Nathan Yee Ong, Guests
2. **Board Member Comments** – Mark reported that he recently attended the City Council’s Public Art Committee meeting, and the City is considering some new public art as well as some revisions to the Public Art Resolution; also, that the City is considering Jermaine Berse’s proposal to paint a mural at one of our newly refurbished basketball courts.
3. **Member Comments** – Robert Harris expressed concerns that our entry fees for the Art Extravaganza are too high. Patti noted the fees are the same as they have been for several years.

CONSENT CALENDAR *On motion by Mark, seconded by Joey, the consent calendar was approved.*

1. Approve Meeting Minutes for February 11, 2020.
2. Approve Financial Reports for February 2020.

COMMITTEE REPORTS

1. **City’s Spring Celebration:** LaDonna announced that we would be in a new location this year, since the Donaldson Way Parking Lot will not be available. We agreed to meet at 9am on March 21 for setup, and we’ll need some chairs.
2. **Art Extravaganza/Youth Art Show:** Patti talked about expanding the program to include local bands for entertainment; crafters for additional sales/activity; and possibly food trucks for food. The Show would be open from 10am to 8pm at the Gym. She is almost ready to send Donation Letters. Mark expressed concern that we needed judges for the shows. After some checking with individuals, we confirmed Debra Casper (Miss Debbie) would be one of our judges; Janet Brock, who teaches at the City’s Senior Center, would be a second; and Mark would reach out to the Arts Council Napa Valley for suggestions on a third judge.
3. **Member Services:** Patti talked about working with the City on Art Classes during the Summer. We would need to agree upon a price and then invoice the City for our costs (mostly for the instructors and supplies).

BUSINESS CALENDAR

1. **Consider a Special Membership Rate for Musicians:** Patti introduced this topic by noting she is trying to work with local musicians, trying to get them to join ACAF as well as to help provide jobs for them locally. The benefit for local musicians to join would be liability coverage under ACAF’s insurance policy—that could easily save them more than the cost of membership. However, we will need to work with our Insurance Broker to ensure we can cover concerts. Patti has also been working with Clarence Mamaril, who is not only one of the City’s Parks & Community Services Commissioner; he is also a local musician. He is willing to work with us to make this program a reality; he is also interested in joining the Board.

With this in mind, Patti talked about a new membership level for Bands. The idea is similar to our Family Membership—you pay a flat fee and that covers the members of the band. She suggested two levels—youth bands for \$40/year (which would include Napa Valley College students); and adult bands for \$80/year. We would need to clarify how many band members

would be covered under one membership. We also agreed to review this policy to see if there was any need to make modifications (such as the rate itself, or other terms/conditions). **Mark made the motion to approve and Jonette seconded. The Motion passed.**

Patti also suggested we consider offering a “band” membership to local bands willing to play for free during our upcoming Art Extravaganza. This would help us in the short run and encourage more band members to sign up. **Mark made the motion to approve and Robert seconded it. The motion passed.**

OTHER BUSINESS/FUTURE AGENDA ITEMS

1. Patti talked about the idea of adding two youth members to our Board, with full voting privileges. They could be from either the visual arts or music. The idea was to encourage students to become part of the Foundation, as well as to gain insights from them. No action is required, since we have vacant board positions. The Board was receptive to this suggestion.
2. Two upcoming events were announced: Arvind’s annual Holi Festival of Colors on March 22; and ACHS Career Day on March 20.

The meeting adjourned at 8:27pm.

Minutes submitted by

Mark Joseph, Secretary/Treasurer, 4/7/20

American Canyon



NOTE: Due to the Covid-19 Pandemic, no Board Meetings were scheduled or held during April, May, June or July.

American Canyon Arts Foundation
Board of Directors Meeting Minutes – August 12, 2020

CALL TO ORDER: President Krueger called the meeting to order at 5:23pm. This was a zoom online meeting. A quorum was present.

1. **Board Members Present:** Patti Krueger, President; Jonette McNaughton, Vice-President; Mark Joseph, Secretary/Treasurer; Gloria Fouts, Roberta Labaw, Joey McNaughton, Directors
Board Members Absent: Francoise Bowlby, Arvind Nischal, Robert Johnson, Directors
Members/Guests Present: None.
2. **Board Member Comments** – None.
3. **Member Comments** – None.

CONSENT CALENDAR *On motion by Joey McNaughton, seconded by Jonette McNaughton, the consent calendar was approved.*

1. Approve Meeting Minutes for March 10, 2020.
2. Approve Financial Reports for March, April, May & June/July 2020.

COMMITTEE REPORTS

1. Status Report—Mosaic Project. Patti reported she still needed to order some tiles to finish the project. She wanted to know if a committee could meet to finish the tiling, possibly at the Kiwanis Food Pantry (where there's enough space to assemble everything). Mark said he would check. Patti's concern is the adhesive is starting to give way.
2. Meeting with the City. Patti reported on the meeting she had with the City.
 - First, there is no programming at the Gym, so the Art Extravaganza cannot be held there. We're on a waiting list for April 2021.
 - Second, we talked about a Halloween/Fall Celebration. We could have a decorated pumpkin patch, with painted pumpkins (not carved). **Mark motioned/Joey seconded, that we work with the City on this project. All approved.**
 - Third, the City talked about updating its Public Art Ordinance and wanted to know if we wanted to work on a Utility Box painting project. It would involve ACAF preparing a Call For Art and then selecting artists to paint the boxes. We would need to provide a stipend and perhaps supplies. We could also target the High School Art Students, as well as the general public. **Jonette motioned, Mark seconded, to support a Utility Box Painting project. All approved.**
 - Fourth, the City is considering a Rock Art Structure, near the current Rock Kindness Garden. This would involve painting several rocks and then cementing them into a freestanding structure.
 - Fifth, the City is exploring online arts and crafts programs for Seniors, including jewelry, crafts, arts, stitching and health awareness. It might even include music.

BUSINESS CALENDAR

1. Wellness Update: Jonette said she would check on Robert Johnson. Patti reported that Bonnie Waxman was scheduled for a medical procedure on August 11.
2. Cancelling the Art Extravaganza: As noted above, the venue is no longer available, so there will be no show this year (We will need to reimburse the one entry fee we received.)
3. \$2500 ACNV Emergency Grant: Patti reported that we received a one-time grant of \$2500 from the Arts Council Napa Valley, based on not receiving any funds from our Extravaganza. We discussed using \$1000 of that amount for a Teachers Grant. **Mark motioned, Jonette seconded, to approve a Call For Proposals for VAPA (Visual & Performing Arts) Instructors. All approved.**

OTHER BUSINESS/FUTURE AGENDA ITEMS

1. 2020 Scholarships: Mark reported that Helping Hand was not able to fund the fourth, \$500 scholarship. After discussion, the McNaughton's agreed to provide \$150; Mark offered \$250 and ACAF would cover the remaining \$100. ***Joey motioned, Jonette seconded, use of \$100 in ACAF funds to cover the cost of the fourth scholarship. All approved.***
2. New Board Member: Patti reported that Clarence Mamaril was interested in becoming a Board Member and that we had at least one vacant position on the Board. ***Mark motioned, Jonette seconded, to approve Clarence Mamaril as a Board Member, effective immediately. All approved.***

The meeting adjourned at 6:09pm.

Minutes submitted by
Mark Joseph, Secretary/Treasurer
September 6, 2020

American Canyon Arts Foundation
Board of Directors Meeting Minutes – September 8, 2020

CALL TO ORDER: President Krueger called the meeting to order at 7:15pm via Zoom. A quorum was present.

1. ***Board Members Present:*** Patti Krueger, President; Jonette McNaughton, Vice-President; Mark Joseph, Secretary/Treasurer; Roberta Labaw, Joey McNaughton; Clarence Mamaril, Directors
Board Members Absent: Francoise Bowlby, Gloria Fouts, Arvind Nischal, Robert Johnson, Directors.
Members/Guests Present: None
2. ***Board Member Comments*** – None.
3. ***Member Comments*** – None.

CONSENT CALENDAR *On motion by Jonette, seconded by Mark, the consent calendar was approved.*

1. Approve Meeting Minutes for August 12, 2020
2. Approve Financial Reports for August 2020

COMMITTEE REPORTS

1. Update on current programs: Patti discussed the status of the Mosaic Project, including the need for more tiles; then to knit together the sections; and then assemble it into the three panels. We discussed the use of Nimbus staff at some point but wanted to wait until we had a chance to figure out what we can and cannot do ourselves.
2. Pumpkin Path project: Patti talked about an idea that she and the City Rec Staff were developing. We would hand out pumpkins to families along with paint supplies. Children would paint the pumpkins and we would put them along a pathway at Wetlands Edge Park. We also wanted to allow for socially distanced painting on site. We need help and a suggestion was made to ask the Kiwanis. The Board agreed we should take this on and we would ask Kiwanis to help out, both in terms of help and cash contribution.

BUSINESS CALENDAR

1. Wellness Check: Most everyone is ok, Bonnie seems to be recovering. No one has heard from Robert Johnson.
2. See's Candy online Store/Holiday Boutique: Patti discussed that we could sign up for See's Candy, both online and in person. We would need to make an initial order of \$500, but we could promote people clicking on our link and buying See's Candy directly. That way they can order whatever they want, and we still get our share of the sale. We could also do "pre-orders" to cover that initial minimum. ***Mark made a motion and Clarence seconded, that we pursue this option for this holiday season. Motion passed.***
3. Partnership with AC Library: On October 17, the Library will host a virtual Art Talks program regarding Frida Kahlo. Our role is to promote the event via our website and social media. The Board agreed this was a good idea.
4. Reimburse Donna Livingston-Fitch: Patti pointed out that Donna spent some time and materials preparing for Art Classes during the summer, in conjunction with the City. Due to Covid-19, the sessions were canceled, but we should reimburse Donna \$90 for her time and materials. ***Jonette moved and Mark seconded, to reimburse Donna \$90. Motion passed.***

OTHER BUSINESS/FUTURE AGENDA ITEMS

We talked about the need to provide Zoom training, or some other means to increase board member attendance. We also talked about upcoming holidays and how we can combine art with those events.

The meeting adjourned at 8:10pm.

Minutes submitted by
Mark Joseph, Secretary/Treasurer
October 24, 2020

American Canyon Arts Foundation
Board of Directors Meeting Minutes – October 13, 2020

CALL TO ORDER: President Krueger called the meeting to order at 7:02 pm, via Zoom. A quorum was present.

1. **Board Members Present:** Patti Krueger, President; Jonette McNaughton, Vice-President; Mark Joseph, Secretary/Treasurer; Roberta Labaw, Joey McNaughton, Clarence Mamaril, Directors
Board Members Absent: Francoise Bowlby, Gloria Fouts, Arvind Nischal, Robert Johnson, Directors
Members/Guests Present: None.
2. **Board Member Comments** – None.
3. **Member Comments** – None.

CONSENT CALENDAR – *The minutes and financial reports were continued to the November meeting.*

COMMITTEE REPORTS

1. **Mosaic Project:** Patti reviewed the status of this project, that we need to purchase some more tiles to finish up the panels; then knit them together and construct the three, 9x6' panels. It may not be as difficult to hang them as we thought, since the total weight may not be as much.

BUSINESS CALENDAR

1. **Report on Pumpkin Path event:** Patti reported the event was very successful—we distributed all the pumpkins within an hour of the event. We could have given away a lot more. Everyone really appreciated the Key Club members' help, as well as their willingness to donate the pumpkins they were going to get and allowed parents to have them. Music provided by Clarence and Bruce Benson added to the event. Clarence read several positive comments from Facebook members. The total cost was approximately \$670: the Kiwanis would pay \$250; Mark & Cheryl Joseph would pay \$250 and the remaining \$170 would be covered by ACAF. Some costs may also be donated by ACAF members. ***On motion by Mark, seconded by Clarence, the Board approved payments for the Pumpkin Path Event.***
2. **See's Candies Yum Raiser, and Holiday Boutique:** Pattie reviewed the online See's Candies Yum Raiser—with a \$500 initial order, we could promote online purchases of See's Candies using an ACAF link, and we would receive the same net revenue as if it were in person sales. We could pre-order See's as well as promote it online, via our website, Facebook page, City Activity Newsletters, etc. ***The Board approved the Yum Raising proposal.*** Relating to the Holiday Boutique, there were concerns about a location (although there are some vacancies at Napa Junction Shopping Center), volunteer staffing and general health concerns re: Covid-19. Mark agreed to review the portion of net revenue to ACAF from See's Candy sales vs. Art Commissions. The feeling was we made more money from See's than from craft sales. Our crafters will also be able to sell their items via other venues. We could also consider a one weekend event, but that will be addressed next month.
3. **Gratitude Card Giveaway:** Patti discussed this new idea, in which we would provide the materials to make three cards: one for Veteran's Day, Thanksgiving and the year end holidays. Children could color and complete the cards and then give them to Veterans, family or friends. There was discussion regarding whether to include postage, which would significantly increase the costs, or ask the Kiwanis if they wanted to participate/sponsor the postage. Patti estimated it would cost about \$40/100 cards for the materials only. ***Board direction was to approve up to 400 cards, focus on a distribution on Saturday, November 7, and ask the Kiwanis if they would like to participate.***

4. Consider status of board members who cannot participate via zoom: Patti raised concerns about all our board members being able to participate in zoom meetings. The feeling was that we could temporarily suspend their board status until we could meet in person. We also noted that no one has heard from Robert Johnson. Mark and Patti would work on a letter.

OTHER BUSINESS/FUTURE AGENDA ITEMS

Several future agenda items were brought up, including

- Brainstorming ideas for 2021 Events
- Other Fund-raising ideas
- Consider the addition of a Youth Member
- Consider Granting School Requests for funds
- Membership Renewal for 2021
- Whether to hold our annual Membership Meeting in January
- The need for someone to take on our Website/Social Media responsibilities.

The meeting adjourned at 8:30pm.

American Canyon Arts Foundation
Board of Directors Meeting Minutes – November 10, 2020

CALL TO ORDER: President Krueger called the zoom meeting to order at 7:00pm. A quorum was present.

1. **Board Members Present:** Patti Krueger, President; Jonette McNaughton, Vice-President; Mark Joseph, Secretary/treasurer; Roberta Labaw, Joey McNaughton, Clarence Mamaril, Directors
Board Members Absent: Francoise Bowlby, Gloria Fouts, Arvind Nischal, Robert Johnson, Directors
Members/Guests Present: None
2. **Board Member Comments** – None.
3. **Member Comments** – None.

CONSENT CALENDAR *On motion by Mark Joseph, seconded by Clarence Mamaril, the consent calendar was approved.*

1. Approve Meeting Minutes for September 8 and October 13, 2020.
2. Approve Financial Reports for Sept/October 2020.

COMMITTEE REPORTS

1. Gratitude Card Giveaway: Patti reported that we did not have a large crowd, like the Pumpkin Path, but we did give a lot of cards to Soroptimist and elsewhere, in addition to the drive-through. We will also participate on the Veteran's Day Drive-through with ACTS (AmCanTroop Support).
2. Yum Raising and See's Candies: We talked about the online options and decided it might be just as effective to sell See's Candies via our PayPal account; pickup the candy in Petaluma and distribute the candy at Canyon Plaza on weekends. This would also give us the ability to sell for upcoming holidays, like Valentine's Day, Easter, etc. Mark would check with Rick Hess regarding space at Canyon Plaza, we would focus on 2-3 Saturdays in December for pickups and we could even have some additional inventory for walk-ins. **Mark motioned and Clarence seconded, to approve the concept of selling See's Candies, via online orders and limited walk-ins. The motion passed.**

BUSINESS CALENDAR

1. Brainstorming ideas for 2021: We talked about creating an Events Committee, as well as holding our Arts Extravaganza in the summer. We also need to host a musical event.
2. Youth Member on the Board: The Board endorsed this idea and talked about possibly adding two members and hoping one of them could help us with Social Media.
3. School Grants: We decided to put this on hold, given the uncertainty with in-class schooling.
4. Membership Renewal: We agreed we need to send out a letter and include the See's Program as well. Clarence and Mark would work on this.
5. Annual Membership Meeting: It would have to be a zoom meeting, which may limit attendance. There wouldn't be a dinner, so there would be no cost. We could have a general discussion about how we can offer events and services in a Covid-19 environment.
6. Website/Social Media Chair: In addition to possible help from a Youth Board Member, we talked about asking Robin Craig for help. Clarence would follow up.

OTHER BUSINESS/FUTURE AGENDA ITEMS - None.

The meeting adjourned at 8:17pm.

Minutes prepared by Mark Joseph, 12/9/20

American Canyon Arts Foundation
Board of Directors Meeting Minutes – December 8, 2020--REVISED

CALL TO ORDER: President Krueger called the zoom meeting to order at 7:08pm. A quorum was present.

1. **Board Members Present:** Patti Krueger, President; Jonette McNaughton, Vice-President; Mark Joseph, Secretary/Treasurer; Clarence Mamaril, Roberta Labaw, Joey McNaughton, Directors.
Board Members Absent: Francoise Bowlby, Goria Fouts, Robert Johnson, Arvind Nischal, Directors.
Members/Guests Present: None
2. **Board Member Comments** – Roberta noted that Bonnie Waxman may be leaving in early January and some of the members were planning a special “social distancing” event for her.
3. **Member Comments** – None.

CONSENT CALENDAR

Mark reported he would send out the Minutes and Financial Reports later and that these items should be continued to next month.

COMMITTEE REPORTS

1. **Mosaic Art Project:** Patti reported that we should see if we can use the old Umpqua Bank office to finish assembling the three Mosaic Panels (there would be room to set up and the double doors would make it easy to get in and out). Mark said he would check with Rick Hess. The Board agreed this would be an ideal location and that we should start this in January.
2. **See's Candies:** Patti reported that the storefront idea, although ok'd by Rick Hess, just didn't work out. We did give some of our members a chance to order and we would pick up the candy this weekend (Dec. 11-12). We discussed making arrangements for members to pick up and pay for the candy. We also noted this allowed us to qualify for additional orders, meaning we could have fund raisers at Valentines Day, Easter, Mother's Day and possibly more. **Mark motioned and Clarence seconded, a motion to reimburse Patti for the See's Candies. The motion passed.** The total was \$985.84.

BUSINESS CALENDAR

1. **Membership Renewal:** Mark noted he did not get a chance to prepare the letter but would work on it this month. We would include the upcoming Annual Meeting and possibly a teaser about upcoming See's Candies sales.
2. **Annual Membership Meeting:** We decided to host the meeting at the same time as our regular January meeting (January 12, 2021), but earlier: 6-8pm. The agenda items would include distribution of the Annual Report; selection of new Board Members and a general discussion about how we can operate in a Covid-19 environment.
3. **Expense Reimbursement:** Patti requested reimbursement for the Gratitude Card event. **Mark motioned and Jonette seconded, to reimburse Patti for the costs of the Gratitude Cards. The motion passed.** The total was \$299.60.

OTHER BUSINESS/FUTURE AGENDA ITEMS

None.

The meeting adjourned at 7:35pm.

Minutes prepared by Mark Joseph, 12/13/20