



Board of Directors AGENDA-May 11, 2021

Online Meeting Via Zoom – See Zoom Link below

CALL TO ORDER – 7:00 p.m.

1. Roll Call/Sign-in Sheet
2. Board Member Comments
3. Member Comments

CONSENT CALENDAR *(items will not be discussed unless requested by a Board member)*

1. Approve Minutes of April 13, 2021 [p.2-3]
2. Approve Financial Reports for April 2021 [p. 4-6]
3. Receive and file Year-to-Date Membership Listing [p.7]

COMMITTEE REPORTS

1. Status of producing the Art Extravaganza in 2021
2. Student Scholarship Update
3. Mosaic Art Project Update
4. Pumpkin Path Update
5. Welcome Center Update

BUSINESS CALENDAR

1. Consider appointing Mimi Espanol to the Board

OTHER BUSINESS/FUTURE AGENDA ITEMS

- July 4th Activities
- Art Extravaganza? August
- Pumpkin Path-late September/early October
- Pygmalion Art Contest-late October/early November
- Holiday Boutique—Thanksgiving to Christmas
- Annual Members Meeting/Dinner—January
- AmCan by the Bay/Springtime Activities

Announcements

1. Asian Solidarity Rally – May 15, 10-Noon at Shenandoah Park
2. FOACL Book Sale at the AC Library, May 15, 10am to 5pm;

ADJOURN

Join Zoom Meeting

<https://us02web.zoom.us/j/81668272967?pwd=MmlwT2lyUEc2SzdlI5SS9QZTErZz09>

Meeting ID: 816 6827 2967

Passcode: arts

One tap mobile

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American Canyon Arts Foundation
Board of Directors Meeting Minutes – April 13, 2021

CALL TO ORDER: President Krueger called the meeting to order at 7:04 via Zoom.

1. **Board Members Present:** Patti Krueger, President; Jonette McNaughton, Vice-President; Mark Joseph, Secretary/Treasurer; Joe McNaughton, Clarence Mamaril, Jana Mielle Olano, Scott Thomason, Directors
Board Members Absent: Roberta Labaw, Director
Members/Guests Present: Cherol Ockrassa; Mimi Espanol
2. **Board Member Comments** – Jana noted she needed to leave the meeting early, due to a school conflict. The Board also discussed Bonnie Waxman’s upcoming Going Away Party on April 25.
3. **Member Comments** – Mimi Espanol introduced herself and stated she was interested in joining and possibly being a Board member. She is the President of the ACHS Art Club.

CONSENT CALENDAR *On motion by Joe McNaughton, seconded by Scott Thomason, the consent calendar was approved.*

1. Approve Meeting Minutes for March 9, 2021
2. Approve Financial Reports for March 2021
3. Receive and file the Year-to-Date Membership listing

COMMITTEE REPORTS

1. **Art Extravaganza:** The Board reviewed the Call For Art and made several revisions. We discussed that Clarence would work on the Musicians Solicitation; that we could use a prior Boutique Flyer and Application forms for the Crafters; and that we needed to look for judges as well. Regarding a site, Patti still had not heard from the City regarding if/when the Gym would be opened; the Boys & Girls Club building might be a good alternative; and possibly the DoubleTree.
2. **Member Services**
 - a. **Video Online Classes:** Jana reported she might defer this project until Summer, after school is out. The Board thought this was a good idea.
 - b. **Welcome Center Art:** Cherol reported she was getting the art together for the Student Art Show. We also talked about Toni Richey might be interested in the June/July time period, and then in August/September, we might display the Best of Show/Other Art Extravaganza Winners.
 - c. **Mosaic Update:** Patti reported she has the remaining tile on order, but we could start the next phase—knitting together the various sections. A number of Board members, including Patti, Jonette, Joe, Scott and Clarence, indicated an interest in helping. Scott also reported he would contact Sean Hughes, who may be able to help us with the framing and installation.

BUSINESS CALENDAR

1. **Covid-19 Grant:** Mark reported he has submitted all the necessary paperwork and documents. It didn’t appear to be a competitive grant, so we should be getting up to \$5000. However, he hasn’t heard anything.
2. **Student Scholarships:** We have the long list of candidates and we need to review that list, narrow it down to a limited number for interviews and then decide. A subcommittee of Patti, Mark and Scott would do the screening/interviewing.
3. **Teacher/Community Grants:** This was something we would work on in the Fall.

OTHER BUSINESS/FUTURE AGENDA ITEMS

1. A listing of upcoming events is included, and the only discussion related to the ***Pumpkin Path***. Patti reported she needed to order pumpkins soon, and that we could use up to 400 pumpkins (we sold out of a much smaller number last year). The issue is more of funding, since we give the pumpkins away. The Board decided to reach out to the Parks Foundation and Kiwanis to see if they wanted to be sponsors in the amount of \$250-400 each. Scott would approach Parks and Clarence/Mark would approach Kiwanis.
2. We also wanted to add consideration of appointing Mimi as a Board Member.

The meeting adjourned at 8:55pm. The next meeting will be May 11 at 7pm.

Minutes submitted by

Mark Joseph, Secretary/Treasurer

May 8, 2021

American Canyon Arts Foundation
Balance Sheet--Prior Year Comparisons
As of April 30, 2021

	Dec 31, 14	Dec 31, 15	Dec 31, 16	Dec 31, 17	Dec 31, 18	Dec 31, 19	Dec 31, 20	Apr 30, 21
ASSETS								
Current Assets								
Checking/Savings								
ACAF Checking	12,076	4,997	7,992	10,306	17,228	16,916	14,583	15,159
PayPal Account	413	1,175	4,136	4,571	5,950	7,290	7,406	7,897
Total Checking/Savings	12,489	6,173	12,128	14,877	23,178	24,206	21,989	23,056
Total Current Assets	12,489	6,173	12,128	14,877	23,178	24,206	21,989	23,056
Other Assets								
Equipment & Fixtures	0	1,727	1,727	3,036	3,036	3,036	3,036	3,036
Total Other Assets	0	1,727	1,727	3,036	3,036	3,036	3,036	3,036
TOTAL ASSETS	12,489	7,900	13,855	17,913	26,214	27,242	25,025	26,092
LIABILITIES & EQUITY								
Liabilities								
Current Liabilities								
Accounts Payable								
Accounts Payable	0	0	0	0	0	1,838	0	0
Total Accounts Payable	0	0	0	0	0	1,838	0	0
Other Current Liabilities								
Equip-Fixture Offset	0	1,727	1,727	3,036	3,036	3,036	3,036	3,036
RF-Grants	9,775	0	2,250	2,425	5,300	0	0	0
RF-Public Art	0	0	0	85	2,725	3,022	3,532	3,672
RF-Scholarships	0	0	35	5	25	75	90	165
Sales Tax Payable	0	0	229	323	8	170	1	1
Total Other Current Liabilities	9,775	1,727	4,241	5,874	11,094	6,302	6,658	6,873
Total Current Liabilities	9,775	1,727	4,241	5,874	11,094	8,140	6,658	6,873
Total Liabilities	9,775	1,727	4,241	5,874	11,094	8,140	6,658	6,873
Equity								
Retained Earnings	7,117	2,714	6,173	9,614	12,039	15,120	19,102	18,367
Net Income	-4,403	3,459	3,441	2,425	3,081	3,982	-735	852
Total Equity	2,714	6,173	9,614	12,039	15,120	19,102	18,367	19,218
TOTAL LIABILITIES & EQUITY	12,489	7,900	13,855	17,913	26,214	27,242	25,025	26,092

American Canyon Arts Foundation
Profit & Loss--Prior Year Comparison
 January through April 2021

	Jan - Apr 21	Jan - Apr 20	\$ Change	% Change
Income				
41-Contributions				
4150 Donations and Sponsorships	250.00	24.00	226.00	941.7%
4151 Donations-ACAF Members	110.00	55.00	55.00	100.0%
4180 Memberships	1,370.00	580.00	790.00	136.2%
Total 41-Contributions	1,730.00	659.00	1,071.00	162.5%
42-Service Inc.				
4240 Entry Fees	-40.00	0.00	-40.00	-100.0%
4250-Annual Dinner Tickets	0.00	1,215.00	-1,215.00	-100.0%
Total 42-Service Inc.	-40.00	1,215.00	-1,255.00	-103.3%
44-Sales				
4420 Non-Taxable Sales	536.66	20.00	516.66	2,583.3%
Total 44-Sales	536.66	20.00	516.66	2,583.3%
45-Other Rev.				
4510 Miscellaneous Revenues	0.00	3.00	-3.00	-100.0%
Total 45-Other Rev.	0.00	3.00	-3.00	-100.0%
Total Income	2,226.66	1,897.00	329.66	17.4%
Gross Profit	2,226.66	1,897.00	329.66	17.4%
Expense				
52-Member Benefits				
5250-Annual Dinner Expense	0.00	1,584.45	-1,584.45	-100.0%
Total 52-Member Benefits	0.00	1,584.45	-1,584.45	-100.0%
56-Program Costs				
5620 Facility & Equip. Rental	600.00	300.00	300.00	100.0%
5685 Program Supplies	61.70	0.00	61.70	100.0%
5688 Inventory - Program Suppli	348.26	0.00	348.26	100.0%
Total 56-Program Costs	1,009.96	300.00	709.96	236.7%
57-Admin Exp.				
5710 Bank Fees & Charges	15.03	2.86	12.17	425.5%
5730 Member Dues-Other Agencies	350.00	0.00	350.00	100.0%
5740 Office Services & Supplies	0.00	53.46	-53.46	-100.0%
Total 57-Admin Exp.	365.03	56.32	308.71	548.1%
Total Expense	1,374.99	1,940.77	-565.78	-29.2%
Net Income	851.67	-43.77	895.44	2,045.8%

American Canyon Arts Foundation

Profit & Loss by Class

January through April 2021

	10-General & ...	31-Arts in April	44-Community S...	45-Public Art	TOTAL
Income					
41-Contributions					
4150 Donations and Sponsorships	0	0	250	0	250
4151 Donations-ACAF Members	110	0	0	0	110
4180 Memberships	1,370	0	0	0	1,370
Total 41-Contributions	1,480	0	250	0	1,730
42-Service Inc.					
4240 Entry Fees	0	-40	0	0	-40
Total 42-Service Inc.	0	-40	0	0	-40
44-Sales					
4420 Non-Taxable Sales	537	0	0	0	537
Total 44-Sales	537	0	0	0	537
Total Income	2,017	-40	250	0	2,227
Gross Profit	2,017	-40	250	0	2,227
Expense					
56-Program Costs					
5620 Facility & Equip. Rental	600	0	0	0	600
5685 Program Supplies	0	0	0	62	62
5688 Inventory - Program Suppli	348	0	0	0	348
Total 56-Program Costs	948	0	0	62	1,010
57-Admin Exp.					
5710 Bank Fees & Charges	15	0	0	0	15
5730 Member Dues-Other Agencies	350	0	0	0	350
Total 57-Admin Exp.	365	0	0	0	365
Total Expense	1,313	0	0	62	1,375
Net Income	703	-40	250	-62	852

12:03 PM

05/05/21

Accrual Basis

American Canyon Arts Foundation

Membership Report--Summary

January through December 2021

Date	Num	Name	Memo	Split	Amount
Income					
41-Contributions					
4180 Memberships					
01/05/2021	4460	Roberta & Steve LaBaw	Family Membership, 2021 (Roberta & Steve)	ACAF Checking	65.00
01/05/2021	7538	Jonette McNaughton	Family Membership, 2021 (Jonette, Joey & Austin)	ACAF Checking	65.00
01/12/2021	2717	Arvind Nischal	Family Membership, 2021 (Arvind & Jyoti)	ACAF Checking	65.00
01/12/2021	255	Ron Hamilton	Individual Membership, 2021	ACAF Checking	35.00
01/12/2021	119	Mark & Cheryl Joseph	Family Membership, 2021 (Mark & Cheryl)	ACAF Checking	65.00
01/12/2021		Patti Krueger*	Individual Membership, 2021	PayPal Account	35.00
01/12/2021		Nance Matson*	Family Membership, 2021 (Nance Matson, Sande Sutter)	PayPal Account	65.00
01/19/2021	3684	Robert Johnson	Annual Renewal	ACAF Checking	35.00
01/19/2021	8922	Elizabeth Goff	Annual Family Renewal (Beth and Andrew)	ACAF Checking	65.00
01/19/2021	7191	Fran Lemos	Annual Renewal	ACAF Checking	35.00
01/19/2021	6490	Alan Kenck	Annual Family renewal (Pat & Alan)	ACAF Checking	65.00
01/19/2021	6370	Toni Richey	Annual Family Renewal	ACAF Checking	65.00
01/26/2021	4231	Clarence Mamaril	Adult Band membership, 2021 (Jammin' Fil-Ams)	ACAF Checking	80.00
01/26/2021	4231	Jana Mielle Olano	Student Membership; paid by Clarence Mamaril	ACAF Checking	10.00
01/26/2021	5768	Brent Beck	Individual membership renewal, 2021	ACAF Checking	35.00
01/26/2021	2773	Shanda Neumeier	Family Membership, (plus Chris Eagle)	ACAF Checking	65.00
01/26/2021	10586	Terry Birkholz	New Membership for Thomas Birkholz, and not Terry	ACAF Checking	35.00
01/26/2021		Brent Cooper	Individual Membership Renewal, 1/15/21	PayPal Account	35.00
01/26/2021		Teresa Abeyta	Individual Membership Renewal, 1/17/21	PayPal Account	35.00
01/26/2021		Scott Thomason	Individual Membership Renewal, 1/19/21	PayPal Account	35.00
01/26/2021		Lawrence & Nathell Buford	Family Membership Renewal, 1/23/21	PayPal Account	65.00
01/26/2021		Cherol Ockrassa	Individual Membership Renewal, 1/24/21	PayPal Account	35.00
01/28/2021		Maggie Ford*	Individual Renewal	PayPal Account	35.00
01/31/2021		Brenda Knight*	Life Member	-SPLIT-	0.00
01/31/2021		Bonnie Waxman	Life Member	4180 Memberships	0.00
01/31/2021		Keith Caldwell	Life Member	4180 Memberships	0.00
01/31/2021		Bob Harris	Life Member	4180 Memberships	0.00
02/04/2021	2611	Francoise Bowlby	Individual Renewal	ACAF Checking	35.00
02/04/2021	1108	Donna Livingston-Fitch	Individual Renewal	ACAF Checking	35.00
02/04/2021	1070	Lee Bufalini*	Individual Renewal	ACAF Checking	35.00
02/04/2021	2438	Laurine Fuqua	Individual Renewal	ACAF Checking	35.00
02/26/2021	1493	Kenneth Leary	Individual Membership Renewal	ACAF Checking	35.00
03/08/2021		Debra Casper	Individual Member Renewal	PayPal Account	35.00
03/09/2021	1576	LaDonna Christoffersen	Individual Membership Renewal	ACAF Checking	35.00
Total 4180 Memberships					1,370.00
Total 41-Contributions					1,370.00
Total Income					1,370.00
Gross Profit					1,370.00
Expense					
Net Income					1,370.00